Project Awards Check List

Final deadline is Friday, July 12, 2024. Enter by June 7 for the Early Bird Discount.

BE PREPARED. The submission form is extensive and will take some time. Use this check list of required items in preparation for the 2024 ICRI Project Award Submission Online Form:

- ❑ You must be a current ICRI Company Member

- ❑ Owner Permission Letter (scan the letter and upload file where noted in the online form)

- ❑ Names and contact information for a maximum of five (5) participants in project:
    - ❑ Project Owner
    - ❑ Project Engineer/Designer
    - ❑ Repair Contractor
    - ❑ Materials Suppliers and/or Manufacturers

- ❑ Brief Project Abstract (300 words or less)

- ❑ Detailed Project Presentation with Cover (worthy of publication/presentation) not to exceed 2,000 words with a minimum of six (6) - maximum of fifteen (15) - pictures/diagrams. This is the only part of your submission that the judges will see. See Project Award Rule #5 for more details (please upload as PDF file)

- ❑ **PICTURES:** Separate files of each picture used in detailed project description (file uploads). These photos will be used for displaying winning entries at the 2024 Fall Convention and publication in ICRI's *Concrete Repair Bulletin* (*CRB*). Minimum of six (6) pictures and diagrams, not to exceed fifteen (15) - all should be high resolution of 300 dpi or greater and MUST include:
    - ❑ One (1) Award Plaque picture (landscape orientation) - specify in file name
    - ❑ Six (6) to be used in poster development - specify in file names
    - ❑ One (1) depicting the completed project

    Same picture(s) may be used for more than one of the above list

    PLEASE NOTE: Each file and/or zip file uploaded CANNOT EXCEED 30MB in file size. If you upload files that are too large when submitting your entry...
    1) the system will time out;
    2) you will NOT receive an error message; and
    3) your entry will not be submitted.

    File Upload Hint: There are 15 individual upload fields in Part II of the form for photos/images. Each file upload cannot exceed 30MB. You can compress (zip) all of your photos into several zip files for easier uploading - zip files also cannot exceed 30MB each. If you are unsure all of your files will load, upload only the required finished project/cover photo and award plaque photo, and then contact Dale Regnier at daler@icri.org or 651-290-6278, for alternative instructions for the remainder of your pictures.

- ❑ Cost of Project

- ❑ Date of Completion

- ❑ Credit Card Payment information for $400 entry fee. Enter by June 7 to receive a $50 discount.

- ❑ Submit your entry via the online submission form by the July 12, 2024 deadline.